

Accessing NUS Staff Portal eServices from outside NUS Campus

This guide shows the step by step instructions on how to access Staff Portal eServices from outside of NUS Campus.

1. Open your web browser and go to <http://www.nus.edu.sg/staff>. Please note the supported browsers as indicated below.

Supported Browsers

Best Viewed On:

- ▶ 1024 X 768 pixels screen resolution

Fully Supported Platforms

- ▶ Internet Explorer 8-10 on Windows XP/Vista/7/8
- ▶ Firefox on Windows XP/Vista/7/8 and Mac OS

Partially Supported Platforms *


- ▶ Chrome and Safari 5 on Windows XP/Vista/7/8 and Mac OS
- ▶ Internet Explorer 9/10/11: Require to enable "compatibility" mode

* NOTE: These platforms may not support all StaffPortal eServices

2. Click on **click here** under **Public Computer Access**.

Campus Access


when you are in NUS





click here to access Staff Portal

Remote (home) Access

when you are off-campus

Step 1
Click here to sign-on to WebVPN 

Step 2
Click here to access Staff Portal 



Public Computer Access:
If you are using public computer terminal (e.g. in Internet cafe, at airport etc), [click here](#) to access myNUS Staff Portal. Only Internet Explorer and Firefox are supported.

- You will see the following login page - enter your NUSNET User ID and Password. Then click on the **Log On** button.



Note: If you are unable to logon at this point, please contact NUS IT Care (6516-2080 / itcare@nus.edu.sg) personally to check your account status. This may be due to wrong password or you have not completed the AUP (Acceptance User Policy) online acceptance: <https://inetapps.nus.edu.sg/aup>

If you had forgotten your password and your mobile phone has been registered in Staff Portal (*eServices > More > my Contact > Update address & contact*), you can reset your password via your smartphone by visiting the following website: <https://aces01.nus.edu.sg/passwordreset>

- Once inside the NUS Staff Portal, you could click on the eService from the left panel.

NUS National University of Singapore

myNUS STAFF PORTAL

Feedback :: Secure your PC when not in use
Best viewed on 1024 X 768 pixels screen resolution

NUS Buzz QUARTERLY STAFF E-NEWSLETTER

STAFF PORTAL TOUR

SEARCH before browsing

Go

Circulars | Forms | Dept Intranets | Dept Directory | Library | Glossary

Calendar of Events

April, 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Select date

eServices

Expand All | Collapse All

- myWorklist
- Faculty ePortfolio
- IMMS
- Business Intelligence
- Facilities Booking
- Leave
- Salary
- Performance Mgmt(Acad)
- Performance Mgmt(Exec&Prof)
- Performance Mgmt(Non-Acad)
- Training & Development Plan
- In-house Training
- Conflict of Interest Annual Declaration
- Medical & HealthChoice
- TRAC
- Peer Review System
- SPACE
- Research
- VOICES
- OHR Shared Services (HR Professional use only)
- More...

Academic Staff Handbook

- The University
- Responsibilities & Awards
- Promotion & Tenure
- Academic staff development
- Safety & health
- more...

Administrative Staff Handbook

- The University
- Compensation & benefits
- Performance management
- Learning & development
- Professional expectations
- more...

Education

- IVLE
- Teaching awards @ NUS
- Academic calendar
- more...

Global Initiatives

- Alliances and networks
- Events/Fairs
- Staff exchange programme
- more...

HR & Benefits

Research

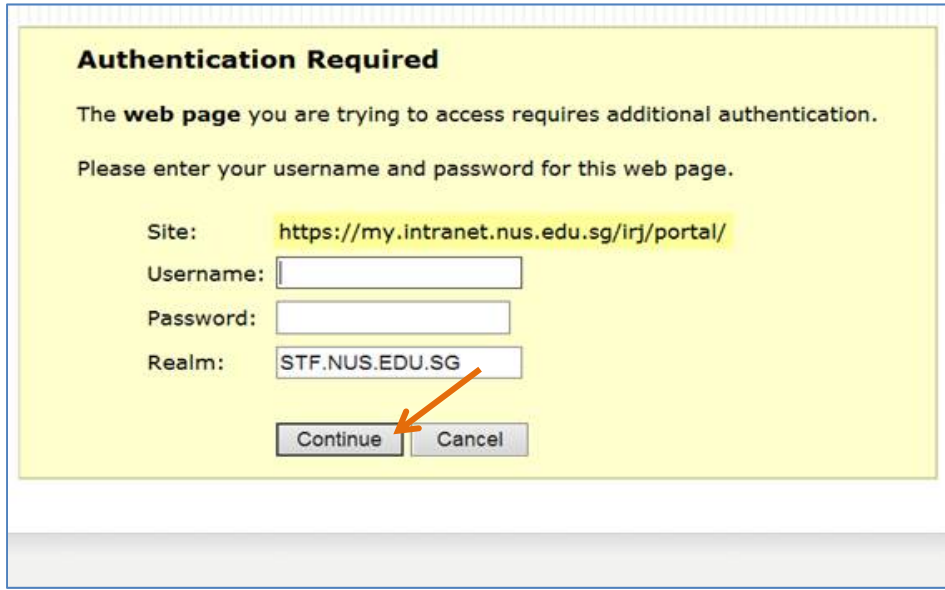
- Research@NUS
- Grant endorsement form
- Research compliance
- more...

Enterprise, Innovation & Quality

- NUS Enterprise
- Entrepreneurship support
- Quality management
- more...

Budget, Finance & Gifts

5. If you encounter the following prompt, enter your NUSNET User ID and Password. Then click **Continue** to access the eService.



Authentication Required

The **web page** you are trying to access requires additional authentication.

Please enter your username and password for this web page.

Site: <https://my.intranet.nus.edu.sg/irj/portal/>

Username:

Password:

Realm:

6. If you encounter any technical issues, please capture screenshots of the issue and email to IT Care (itcare@nus.edu.sg) for assistance.